



OPERATIONS MEMO

Update from the California Student Aid Commission


STATE OF
CALIFORNIA



April 7, 2017

GOM 2017-09

TO: Financial Aid Administrators

FROM: Catalina G. Mistler 
Chief, Program Administration & Services Division

SUBJECT: **2016-17 Community College Enrollment File Match and School Changes**

This Operations Memo from the California Student Aid Commission (Commission) informs Community Colleges of the use of the 2016-17 community college enrollment files to process school changes.

- Through an agreement with the California Community Colleges Chancellor's Office, the Commission will process enrollment files to determine if unpaid Cal Grant students are on the accurate school roster.
- School changes will be processed on **Friday, April 7, 2017**.
- Beginning Monday, April 10, 2017, community colleges are encouraged to view their rosters to identify newly added students.
- Placing unpaid Cal Grant awarded students on the correct roster will:
 - Assist institutions in paying enrolled and eligible Cal Grant students.
 - Reduce the need for institutions to report students that are not attending.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!